



Region VI Head Start Association Scholarship and Awards Process - 2024

1. Scholarship and awards application submittal period **(June 5 – July 5, 2024)**
2. Interested applicants must request applications from the local **HEAD START/EARLY HEAD START GRANTEE**.
3. All applications must be completed and submitted **ELECTRONICALLY!**
4. The **Head Start/Early Head Start Grantee** must review **ALL** applications prior to submitting them to the State Association contacts.
5. Only **ONE (1) SCHOLARSHIP/AWARD APPLICATION** per category can be submitted. The **Head Start/Early Head Start Grantee Agency** will submit the qualifying application in each category to the **State Association Contact in their state, to review to ensure that ALL requirements are met prior to submitting the applications to the Region VI HSA Scholarship Chairperson.**
6. Each state **MUST** maintain complete copies of the application, selection process, minutes from committee meetings or conference calls, and all pertinent information reviewed to ensure a fair decision.
7. Descriptions, application procedure, and rating criteria are described for each award or scholarship category.
8. The **Head Start/Early Head Start Grantee** must be a member of the **State Head Start Association** in your respective state. *(Provide documentation).*
9. The Head Start/Early Head Start Agency *(of the applicant that applies)* must participate in the Dollar per Child Campaign. *(Provide documentation of participation).*
10. The **Awards and Recognition Committee** will review the final selection of applications from each state to confirm recipients.
11. An announcement of winners will be emailed to **State Association Presidents** and **Head Start Collaboration Directors** to inform applicants from their respective states of the results.
12. Scholarships/Awards will be presented during the **Region VI Head Start Association Conference (October 22-25, 2024) in Albuquerque, NM**. Scholarship recipients are welcome to attend, but it is not mandatory. The Region VI Head Start Association will not be responsible for the travel of winners to attend the conference.

Please follow all instructions in the application process in order to qualify. Failure to meet any of the criteria will result in automatic elimination. As a result, the state will forfeit the opportunity to receive the scholarship or award. Late, incomplete & handwritten applications will not be accepted! No exceptions!